

# JOB DESCRIPTION

**WOODSIDE BIBLE CHURCH**

6600 ROCHESTER ROAD TROY, MI 48085

P : 248-879-8533

F : 248-879-8572

<b>Position Title:</b>	Campus Pastor
<b>Department:</b>	Pastoral
<b>Campus:</b>	Chesterfield
<b>Date:</b>	July 2021
<b>Supervisor:</b>	Regional Hub Pastor
<b>FSLA Status:</b>	Exempt

## Position Profile:

This Campus Pastor is responsible for the overall preparation and presentation of Woodside Bible Church, Chesterfield Campus. This position oversees, directs, and develops campus staff, as well as sets the leadership tone that creates an open community for those seeking "a church experience." The Campus Pastor is charged with leading the campus to accomplish the Woodside mission statement and reports to a Regional Hub Pastor.

## Skill Set:

- Must possess effective discipleship, leadership, administrative and equipping skills
- Demonstrates a passion for people
- Ability to set the leadership tone that creates an open community feeling for those seeking a "church experience"

## Evaluative Competencies (definitions provided upon request):

- Communication
- Congregational Gifting Empowerment
- Extended Family Health
- Faithfulness
- Marriage Health
- Modeling
- Multiplication
- Parenting Health
- Serving the Kingdom
- Serving Woodside
- Feed Your Sheep
- Know Your Sheep
- Lead Your Sheep
- Protect Your Sheep
- Up Rhythms
- In Rhythms
- Out Rhythms

## Experience Qualifications:

- Must meet leadership qualifications as outlined in the Woodside Bible Church bylaws
- Possesses as a minimum a bachelor's degree from an approved theological seminary. Master's degree preferred
- Three (3) to five (5) years of prior experience and pastoral developmental path demonstrated

## Duties and Responsibilities:

### Congregational Care

- Oversees overall assimilation process of visitors into the life of the church from first visit, to baptism, to community group participation
- Leads and fosters mission focused neighborhood groups as a primary means of member care networking
- Provides general counseling and care of members as needed
- Facilitates membership classes "Belong, Grow, Reach"
- Officiates weddings, visits sick, funerals, baby dedications, and baptisms
- Reaches out to those in the campus community to facilitate and encourage spiritual growth

- Acts as Woodside’s liaison to the larger community in which the campus is located. This includes government, schools, and community organizations

**Administration**

- Maintains comprehensive knowledge of campus systems and protocols
- Communicates with Executive team
  - Updates and debriefs current campus projects
  - Receives and disseminates direction from Executive pastoral leadership
- Communicates and collaborates with ministry leadership and staff as needed
- Tracks campus health and progress
  - Oversees and implements tracking system (key campus metrics)
- Conducts strategic planning and implementation
- Oversees campus budget, supervises, and directs office staff, custodial services, Worship staff, Adult Ministries staff, Children’s Ministry staff and Student Ministries staff
- Integrates and evaluates standards of excellence in campus programming
- Acts as a catalyst for new initiatives in support of Woodside’s vision

**Teaching/Mentoring**

- Leads, develops, and manages campus staff and volunteers
- Responsible for leading meetings and training at campus level
- May be a part of Woodside Bible Church Teaching Team

**Spiritual Responsibilities:**

- Ensures that all actions performed within the context of this job position accomplishes and furthers the mission, vision, and values of Woodside Bible Church (Belong, Grow, Reach).
- Adheres to the Statement of Faith as established and approved by Woodside Bible Church.
- Is committed to being a faithful member in good standing and involved in all five commitments within Woodside Bible Church; Worship, Give, Serve, Word/Prayer and Groups.

**Additional notes:**

The incumbent must be committed to Woodside’s Mission, Vision & Values to reach unchurched people and facilitate the transformation of seekers to servants.

**Disclaimers:**

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

<b>PROPOSED   REVIEWED BY</b>	<b>DATE</b>
<b>APPROVED BY</b>	<b>DATE</b>

