

# JOB DESCRIPTION

**WOODSIDE BIBLE CHURCH**

6600 ROCHESTER ROAD TROY, MI 48085

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<b>Position Title:</b>	Live Visual Arts Manager
<b>Department:</b>	Worship Arts
<b>Campus:</b>	Troy
<b>Date:</b>	September 2021
<b>Supervisor:</b>	Production Director
<b>FSLA Status:</b>	Exempt

## Position Profile:

The Live Visual Arts Manager reports to the Production Director and is responsible for overseeing and leading the live video and lighting production teams, and supporting the overall production team live experience, as well as online.

## Skill Set:

- Considerable knowledge of lighting and video production and equipment
- Must have high-level relational skills, and the ability to build unity among staff and volunteers
- Ability to accomplish assigned projects collaboratively with other ministry staff, utilizing highly developed communication (written and verbal), project, and time management
- Ability to perform high quality, detailed work with minimum supervision within assigned deadline
- Must be a flexible and teachable team player
- Must be able to mentor and train leaders

## Competencies:

- Accepting Direction
- Building and Supporting Teams
- Creativity/Innovation
- Delegating Responsibility
- Delivering High Quality Work
- Demonstrating Initiative
- Displaying Technical Expertise
- Integrity/Ethics
- Interpersonal Skills
- Maintaining Work/Life Boundaries
- Managing Resources
- Servant Leadership
- Teamwork

## Experience Qualifications:

- Proficient knowledge of the technical aspects of lighting and video for the worship environment
- Bachelor's degree or equivalent experience in live production
- Experience serving in production at a large church – ideally on staff, or with successful run as internship and/or volunteer leadership
- Exhibits an authentic relationship with Jesus made evident by a Christ-following lifestyle, and ability to shepherd and spiritually lead teams
- Endorses, supports, and aligns staff, leadership teams and volunteers with the vision, mission, and core beliefs of Woodside Bible Church

## Duties and Responsibilities:

- Brings leadership and coaching to our lighting and live video team for weekend services and special events. This includes, but not limited to, scheduling, pre-production (cue sheets, shot sheets, prepping camera angels, etc.), and coaching of looks and movements to enhance.
- Recruits and trains video production team and directors. In the lighting or live video director seat 50% of the time, with coaching and training the other 50% of the time.
- Partners with Creative Staff in leading lighting team to ensure optimal lighting for video and in-room experience, with the goal of continuous improvement
- Participants in regular evaluations and critique sessions to maintain a bar of excellence and monitoring the impact of service elements
- Works with the Creative Team on production-related improvement projects (lighting, postproduction, ambience, clear com, appropriate technical gear)
- Other duties as assigned

## Spiritual Responsibilities:

- Ensures that all actions performed within the context of this job position accomplishes and furthers the mission, vision, and values of Woodside Bible Church (Belong, Grow, Reach).
- Incumbent adheres to the Statement of Faith as established and approved by Woodside Bible Church.
- Incumbent is a member in good standing, participates in praying, giving, serving, worshiping and attends special events as an active member of the church at the Troy campus.

## Disclaimers:

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

<b>PROPOSED   REVIEWED BY</b>		<b>DATE</b>	
<b>APPROVED BY</b>		<b>DATE</b>	

