

JOB DESCRIPTION

WOODSIDE BIBLE CHURCH

6600 ROCHESTER ROAD TROY, MI 48085

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Position Title:	Production Systems Manager
Department:	Worship Arts
Campus:	Troy
Date:	September 2021
Supervisor:	Production Director
FSLA Status:	Exempt

Position Profile:

The Production Systems Manager is responsible for maintaining all systems connected to the Troy Worship Arts Center. This role partners with the Troy production staff to provide system preparation and training. Event support in a production discipline (i.e., stage managing, audio, video/lighting) at least once per month, always with the goal of training and development.

Skill Set:

- Must have exceptional technical trouble shooting skills, with the ability to solve technical problems quickly in high pressure deadline situations
- Energized by learning new skills and emerging technologies
- Ability to accomplish assigned projects collaboratively with other ministry staff, utilizing highly developed communication (written and verbal)
- Must have high-level relational skills, and the ability to build unity among staff and volunteers
- Ability to perform high quality, detailed work with minimum supervision within assigned deadline
- Must be a flexible and teachable team player

Competencies:

- Accepting Direction
- Building and Supporting Teams
- Creativity/Innovation
- Delegating Responsibility
- Delivering High Quality Work
- Demonstrating Initiative
- Displaying Technical Expertise
- Integrity/Ethics
- Interpersonal Skills
- Maintaining Work/Life Boundaries
- Managing Resources
- Servant Leadership
- Teamwork

Experience Qualifications:

- Experience in all areas of live production
- Experience with complex audio, lighting, video, and stage systems and their implementation
- Familiarity with Dante audio, LED wall processing, and media servers
- Background in system processing and routing is required
- Bachelor's degree or equivalent experience in live production
- Experience serving in production at a large church – ideally on staff, or with successful run as internship and/or volunteer leadership

- Exhibits an authentic relationship with Jesus, made evident by a Christ-following lifestyle, and ability to shepherd and spiritually lead teams
- Endorses, supports, and aligns staff, leadership teams and volunteers with the vision, mission, and core beliefs of Woodside Bible Church

Duties and Responsibilities:

- Maintains all systems connected to the Troy Worship Arts Center including audio, video, lighting, and Communications, always with the goal of continuous improvement and innovation
- Ensures all technical systems are ready to be used with excellence for all events in the Troy Worship Center
- Partners with the Production Director to prep and execute stage turns
- Partners with the Production Director to research and implement AVL upgrades as needed; always with the goal of achieving the greatest intersection of stewardship and creativity
- Works at a production seat (i.e., stage managing, audio, video/lighting) at least one time per month
- Participates in regular evaluations and critique sessions, to maintain a bar of excellence and monitoring the impact of service elements
- Other duties as assigned

Spiritual Responsibilities:

- Ensures that all actions performed within the context of this job position accomplishes and furthers the mission, vision, and values of Woodside Bible Church (Belong, Grow, Reach).
- Incumbent adheres to the Statement of Faith as established and approved by Woodside Bible Church.
- Incumbent is a member in good standing, participates in praying, giving, serving, worshiping and attends special events as an active member of the church at the Troy campus.

Disclaimers:

Other duties as required may be added or changed. This job description does not constitute a contract for employment.

PROPOSED REVIEWED BY		DATE	
APPROVED BY		DATE	

